



Client Interaction Policy Form

What clients can expect from me:

1. I provide my clients with a relevant and knowledgeable service each time they come for an appointment, addressing each client's specific needs.
2. Privacy and confidentiality are maintained at all times.
3. Clients are treated with respect and dignity, with personal and professional boundaries respected at all times.
4. I respect all clients regardless of their age, gender, race, national origin, sexual orientation, religion, socioeconomic status, body type, political affiliation, or state of health.
5. I keep accurate records and review charts before every session.
6. I offer 30, 60 and 90 minute sessions.
7. I stay current with information and techniques.
8. I return calls within 24 hours unless my message says otherwise.
9. Appointments are confirmed via text or e-mail the day before the session.
10. After the first appointment, I may contact the client within a few days after the session to follow up on the experience.
11. Payment is due at the time of service unless other arrangements have been made prior to the treatment. I accept cash and checks.
12. A \$25 fee will be applied to any check which, for any reason, does not clear.
13. If I need to cancel an appointment, I do so within 24 hours whenever possible.
14. I specialize in massage therapy for Vocal Health and TMJ Therapy and I charge a fair price for my massage therapy services.
15. Gift certificates and packages are available. Please feel free to ask about them.

My requirements of Clients:

1. Payment is expected at the beginning of a session. This is so the client can leave feeling as relaxed as possible.
2. Sessions begin and end at scheduled times. Sessions begun late due to the client arriving late end at the appointed time and are full price.
3. Be present (not under the influence of drug or alcohol). If you are taking prescription medication given to you by your doctor, please inform me so that I can be aware of additional side effects.
4. Clients provide a health history and update when necessary.
5. Sexual harassment is not tolerated. If I feel my safety is compromised, the session will be stopped immediately.
6. My practice is a focus on therapeutic, non-sexual massage. If there are other expectations, client must search elsewhere.
7. If cancellation is necessary, please give 24 hour notice or you will be charged for the full appointment.
8. If the client is consistently late or cancelling appointments, I reserve the right to terminate the relationship.

I understand and accept the client- therapist requirements, and acknowledge that it is for the client's maximum comfort during his or her session.

Full Name _____

Address _____

Phone Number _____

Date _____ Signature _____

